



Jabatan Pembangunan Kemahiran  
Kementerian Sumber Manusia

**ADMISSION GUIDELINES FOR INTERNATIONAL  
STUDENTS TO ACCREDITED CENTERS UNDER  
THE DEPARTMENT OF SKILLS DEVELOPMENT  
DURING MOVEMENT CONTROL ORDER (MCO)**

# APPLICATION OF SOP



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**THIS SOP SHOULD BE READ WITH THE RULES AND GUIDELINES SET BY  
THE GOVERNMENT**



Kementerian Kesihatan Malaysia



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**NADMA**  
Agensi Pengurusan Bencana Negara



**\*\*This SOP applies to all Accredited Centers in Peninsular Malaysia only. For PB located in Sabah and Sarawak, its application is subject to the SOP set by the State Government and JIM Sabah and Sarawak.**



# NOTICE

01

- STUDENTS ARE REQUIRED TO UNDERGO THE RT-PCR COVID-19 TEST THREE (3) DAYS BEFORE TRAVELLING TO MALAYSIA

02

- NON -CITIZEN INDIVIDUAL WHO ARRIVING IN MALAYSIA WILL BE SUBJECT TO A FULL QUARANTINE CHARGE WITHOUT GOVERNMENT SUBSIDY

03

- ONLINE PAYMENT FOR THE QUARANTINE AND THE COVID-19 SCREENING TEST THROUGH MYSAFETRAVEL ([www.safetravel.myeg.com.my](http://www.safetravel.myeg.com.my)) / MyQr APPLICATION BY MYEG

# INTERNATIONAL STUDENTS ADMISSION FLOWCHART : NEW STUDENTS



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PRE -  
ARRIVAL

ACCREDITED CENTER  
SUBMIT A COMPLETED VISA  
APPROVAL LETTER (EVAL)  
APPLICATION THROUGH  
THE STARS APPLICATION  
PROVIDED BY EDUCATION  
MALAYSIA GLOBAL  
SERVICES (EMGS).

ACCREDITED CENTER IS  
REQUIRED TO MAKE A  
DECLARATION OF  
ACCOMMODATION BY  
DOWNLOADING THE FORM  
THROUGH THE STARS  
APPLICATION.

EMGS MAKES  
CONFIRMATION STUDENT'S  
INFORMATION WITH JPK  
BEFORE SUPPORTED THE  
APPLICATION

ONCE THE IMMIGRATION  
DEPARTMENT OF MALAYSIA  
HAS APPROVED THE EVAL,  
THE EVAL AND THE TRAVEL  
AUTHORIZATION WILL BE  
AUTO-GENERATED AND CAN  
BE DOWNLOADED THROUGH  
EMGS WEBSITE

EMGS LINKS : <https://visa.educationmalaysia.gov.my/>

MALAYSIAN REPRESENTATIVE ADDRESS LINK: <https://www.kln.gov.my/web/guest/malaysianmission>

STUDENTS FROM COUNTRIES  
THAT REQUIRES SINGLE-  
ENTRY VISA (SEV) TO ENTER  
MALAYSIA ARE REQUIRED TO  
SUBMIT THEIR SEV  
APPLICATION TO THE  
NEAREST MALAYSIAN  
MISSION OFFICE.

The RT-PCR Covid-19 test result must  
be translated in english

Important information such as details  
travel (time, date and travel  
information) and health declaration  
must be registered the day before travel

STUDENTS SUBMIT TRAVEL  
AUTHORIZATION AT  
ENTRY REGISTRATION  
AIRPORT

STUDENTS COMPLETE THE ONLINE  
PAYMENT FOR THE QUARANTINE AND THE  
COVID-19 SCREENING TEST (ONLINE)  
THROUGH MYSAFETRAVEL / MYQR  
APPLICATION BY MYEG

STUDENTS UNDERGO THE  
RT-PCR COVID-19 TEST  
THREE (3) DAYS BEFORE  
TRAVELLING TO MALAYSIA

STUDENTS DOWNLOAD THE  
MYSEJAHTERA APP THREE (3)  
DAYS PRIOR TO THE ARRIVAL  
DATE

TRAVELLING TO MALAYSIA



LINK MyEG: [www.myeg.gov.my](http://www.myeg.gov.my)



# INTERNATIONAL STUDENTS ADMISSION FLOWCHART : EXISTING STUDENTS



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## PRE - ARRIVAL

STUDENTS SUBMIT PELATIH TRAVEL  
AUTHORIZATION THROUGH EMGS  
WEBSITE

APPROVED APPLICATIONS WILL RECEIVE  
TRAVEL AUTHORIZATION THROUGH EMGS  
PORTAL

IF THEIR STUDENT PASS  
HAVE EXPIRED IN THE  
COUNTRY OF ORIGIN, THE  
THE STUDENTS MUST  
OBTAIN AN SEV AT THE  
MALAYSIAN  
REPRESENTATIVE OFFICE  
BEFORE ENTERING MALAYSIA  
(FOR COUNTRIES THAT  
REQUIRE A VISA TO ENTER)

EMGS LINK: <https://visa.educationmalaysia.gov.my/>

MALAYSIAN REPRESENTATIVE ADDRESS LINK: <https://www.kln.gov.my/web/guest/malaysianmission>

The RT-PCR Covid-19 test result must  
be translated in english

Important information such as details  
travel (time, date and travel information)  
and health declaration must be registered  
the day before travel

STUDENTS SUBMIT TRAVEL  
AUTHORIZATION AT  
ENTRY REGISTRATION  
AIRPORT

STUDENTS COMPLETE THE ONLINE  
PAYMENT FOR THE QUARANTINE AND THE  
COVID-19 SCREENING TEST (ONLINE)  
THROUGH MYSAFETRAVEL / MYQR  
APPLICATION BY MYEG

STUDENTS UNDERGO THE  
RT-PCR COVID-19 TEST  
THREE (3) DAYS BEFORE  
TRAVELLING TO MALAYSIA

STUDENTS DOWNLOAD THE  
MYSEJAHTERA APP THREE  
(3) DAYS PRIOR TO THE  
ARRIVAL DATE

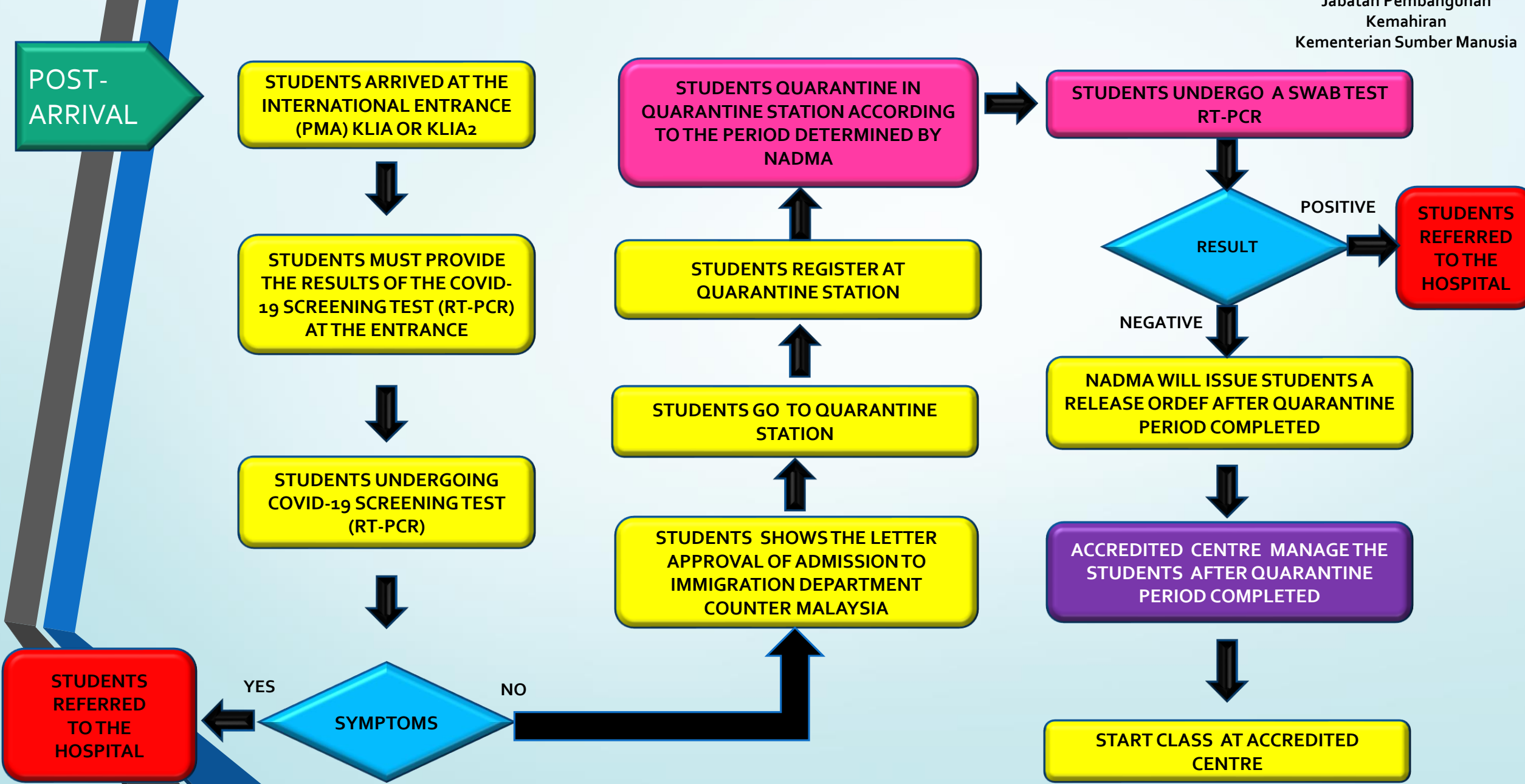
TRAVELLING TO MALAYSIA



MyEG LINK: [www.myeg.gov.my](http://www.myeg.gov.my)



# POST- ARRIVAL PROCESS FOR NEW & EXISTING STUDENTS



# FEES



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STUDENTS THAT UNDERGO MANDATORY QUARANTINE FOR 14 DAYS AT A QUARANTINE STATION		STUDENTS THAT UNDERGO MANDATORY QUARANTINE FOR 14 DAYS AT A QUARANTINE STATION	
SUBJECT	FEE	SUBJECT	FEE
FIXED CHARGES	RM 2,600.00	FIXED CHARGES	RM 2,600.00
ACCOMMODATION COST (RM 150.00/ NIGHT)	RM 2,100.00	ACCOMMODATION COST (RM 150.00 / NIGHT)	<b>RM 3,150.00</b>
RT-PCR SCREENING TEST (TWICE)	RM 500.00	RT-PCR SCREENING TEST (THREE TIMES)	RM 750.00
<b>TOTAL</b>	<b>RM 5,200</b>	<b>TOTAL</b>	<b>RM 6,500.00</b>

# ACCREDITED CENTER RESPONSIBILITIES



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1. IDENTIFY STUDENTS INFORMATION AND PLANNING ON STUDENTS  
ADMISSION MATTERS



2. VERIFY STUDENT'S INFORMATION BEFORE SUBMIT APPLICATION TO JIM  
THROUGH EMGS



3. INFORM THE STUDENTS ABOUT THE ADMISSION PROCEDURE IN  
ACCORDANCE WITH GOVERNMENT INSTRUCTIONS FROM TIME TO TIME AND  
ENSURE THAT THE STUDENTS COMPLY WITH THE INSTRUCTIONS



4. MANAGE THE STUDENTS AFTER QUARANTINE PERIOD COMPLETED



# STUDENTS RESPONSIBILITIES



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## PRE-ARRIVAL

**1** STUDENTS SUBMIT SEV APPLICATION TO MALAWAKIL FOR COUNTRIES THAT REQUIRE A VISA TO ENTER MALAYSIA

**2** UNDERGO THE RT-PCR COVID-19 TEST THREE (3) DAYS BEFORE TRAVELLING TO MALAYSIA

**3** COMPLETE THE ONLINE PAYMENT FOR THE QUARANTINE AND THE COVID-19 SCREENING TEST (ONLINE) THROUGH MYSAFETRAVEL / MYQR APPLICATION BY MYEG

**4** DOWNLOAD THE MYSEJAHTERA APP THREE (3) DAYS PRIOR TO THE ARRIVAL DATE

## POST-ARRIVAL

**1** PROVIDE THE RESULTS OF THE COVID-19 SCREENING TEST (RT-PCR) AT THE ENTRANCE KLIA OR KLIA2

**2** UNDERGO COVID-19 SCREENING TEST (RT-PCR) AT THE ENTRANCE KLIA OR KLIA2

**3** REGISTER AT QUARANTINE STATION

COMPLY MANDATORY QUARANTINE

**4** UNDERGO COVID-19 SCREENING TEST (RT-PCR) BEFORE ALLOWED OUT OF THE QUARANTINE STATION

## AFTER ARRIVAL

**1** UNDERGO THE TRAINING SESSIONS THAT HAVE BEEN SET BY ACCREDITED CENTER

**2** COMPLY WITH STANDARD OPERATING PROCEDURES (SOP) SET BY JPK, MKN AND KKM WHILE INSIDE AND OUTSIDE ACCREDITED CENTER

**3** INFORM ACCREDITED CENTER IF THERE ARE ANY ISSUES THAT ARISE DURING THE TRAINING SESSION



THANK YOU